

Agenda

Council

Annual Council


Summons

A meeting of the City Council will be held to transact the business set out below on

Date: **Wednesday 20 May 2026**

Time: **5.00 pm**

Place: **Council Chamber - Oxford Town Hall**



Proper Officer

Members of the public can attend to observe this meeting and:

- may register in advance to speak to the meeting in accordance with the [public speaking rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

This meeting can be viewed live or afterwards on the council's [YouTube channel](#).

For further information please contact:

Jonathan Malton, Committee and Member Services Manager,

📞 01865 602767

✉️ democraticservices@oxford.gov.uk

*View or subscribe to updates for agendas, reports and minutes at
mycouncil.oxford.gov.uk.*

All public papers are available from the calendar link to this meeting once published

Membership of Council

Councillors: Membership 48: Quorum 12.

Lord Mayor Councillor Louise Upton

Deputy Lord Mayor Councillor Mike Rowley

Sheriff Councillor Andrew Gant

Members	Councillor Mohammed Altaf-Khan	Councillor Katherine Miles
	Councillor Lubna Arshad	Councillor Dr Max Morris
	Councillor Mohammed Azad	Councillor Lois Muddiman
	Councillor Ahalya Bala	Councillor Edward Mundy
	Councillor Susan Brown	Councillor Chewe Munkonge
	Councillor Nigel Chapman	Councillor Simon Ottino
	Councillor Mary Clarkson	Councillor Alex Powell
	Councillor Tiago Corais	Councillor Susanna Pressel
	Councillor Alfie Davis	Councillor Asima Qayyum
	Councillor Sushila Dhall	Councillor Anna Railton
	Councillor Lizzy Diggins	Councillor Rosie Rawle
	Councillor Trish Elphinstone	Councillor Dr Dianne Regisford
	Councillor Laurence Fouweather	Councillor Kate Robinson
	Councillor James Fry	Councillor Anne Stares
	Councillor Stephen Goddard	Councillor Linda Smith
	Councillor Judith Harley	Councillor Roz Smith
	Councillor David Henwood	Councillor Dr Christopher Smowton
	Councillor Chris Jarvis	Councillor James Taylor
	Councillor Theodore Jupp	Councillor James Thorniley
	Councillor Emily Kerr	Councillor Elizabeth Turkson Wood
	Councillor Siobhan Lancaster	Councillor Ed Turner
	Councillor Mark Lygo	Councillor Ian Yeatman
	Councillor Sajjad Malik	

Apologies will be reported at the meeting.

Agenda

The business to be transacted is set out below

Pages

Minute's silence and tributes

To hear tributes and observe a minute's silence in memory of former Lord Mayors or serving councillors or serving senior officers who have died.

1 Election of Lord Mayor for the Council Year 2026/2027

Council is recommended to resolve to elect a Lord Mayor to the start of the Annual Council meeting in May 2026.

2 Appointment of Deputy Lord Mayor for the Council Year 2026/2027

Council is recommended to resolve to appoint a Deputy Lord Mayor to the start of the Annual Council meeting in May 2026.

3 Appointment of Sheriff for the Council Year 2026/2027

Council is recommended to resolve to appoint a Sheriff to the start of the Annual Council meeting in May 2026.

4 Apologies for absence

5 Declarations of interest

6 Announcements

Announcements by:

1. The Lord Mayor
2. The Sheriff
3. The Leader of the Council (who may with the permission of the Lord Mayor invite other councillors to make announcements)
4. The Chief Executive, Chief Finance Officer, Monitoring Officer
5. The City Rector

7 Appointment of the Leader of the Council

Council is asked to elect a Leader of Council in accordance with the Council's executive arrangements as set out in the Constitution for a term of office beginning immediately and ending at the annual Council meeting immediately following the end of their current term of office.

8 Report of the Leader of the Council

Council will receive and note a report from the Leader on:

1. The appointment of the Deputy Leader of the Council;
2. The appointment of up to 8 additional members of the Cabinet;
3. The responsibilities of the Leader, Deputy Leader, and other Cabinet Members;
4. The Council's representative and their substitute on the Oxfordshire Joint Leaders Committee;
5. The appointment of Members to the Shareholder and Joint Venture Groups which has responsibility for acting as shareholder of the Council's companies and for safeguarding and furthering the Council's interests and investments in its companies and joint ventures.
6. The Executive Scheme of Delegation as set out in Section 4 of the Council's Constitution dated 26 January 2026 (and agreed by Council on 26 January 2026); and
7. Any other matters.

9 Appointment to Council Committees 2026/2027

9 - 16

The Director of Law, Governance and Strategy has submitted a report asking Council to appoint committees and the members serving on those committees for the Council year 2026-2027 in accordance with the provisions of the Local Government and Housing Act 1989 (Section 15) and other relevant legislation.

Appendices 2 and 3 will be circulated in the Briefing Note published before the meeting, and any outstanding nominations to committee seats may be announced, or agreed, as appropriate at the meeting.

Recommendation: Council is recommended to:

1. **Approve** the structure of the Council committees, as defined within the Council's Constitution and set out in Appendix 1: Committee Structure 2026-2027;
2. **Approve** the methods, calculations and conventions used in determining political representation on committees as outlined in the report and shown in Appendix 2: Political Proportionalities on Council Committees 2026-2027;

3. **Appoint** to committee seats in accordance with the requirements of political proportionality and the nominations made by political groups, as shown in Appendix 3: Committee Nominations 2026-2027;
4. **Agree** to appoint Councillor David Newman of Blackbird Leys Parish Council as the co-opted, non-voting member of the Standards Committee representing the four Parish Councils in Oxford until May 2027;
5. **Agree** that all members of Council will form the pool of members able to observe on appeals and some grievances panels in accordance with the Council's policies;
6. **Appoint** one non-executive member to the Joint Oxfordshire Health Overview and Scrutiny Committee, as shown in Appendix 3: Committee Nominations 2026-2027.

Appendices 2 and 3 will be published as part of the Briefing Note.

10 Constitution Update - May 2026

17 - 40

The Director of Law, Governance and Strategy has submitted a report asking Council to approve amendments to the Constitution, including updated delegations to approve Ward Member Budget spend applications

Recommendation: Council is recommended to:

1. **Approve** the changes to the Constitution, as listed in Appendix 1;
2. **Delegate** authority to the Director of Law, Governance and Strategy (Monitoring Officer) to make any other consequential amendments to the Constitution to reflect the changes in appendix 1 to the extent that they have not been identified in the above, provided such changes are purely required as a direct consequence.

Updates and additional information to supplement this agenda are published in the Council Briefing Note.

Additional information, councillors' questions, public addresses and amendments to motions are published in a supplementary briefing note. The agenda and briefing note should be read together.

The Briefing Note is published as a supplement to the agenda. It is available on the Friday before the meeting and can be accessed along with the agenda on the council's website.

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee and Member Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks Councillors and members of the press and public recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recordings may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

Members Code – Other Registrable Interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing** of one of your Other Registrable Interests*** then you must declare an

interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Members Code – Non Registrable Interests

Where a matter arises at a meeting which **directly relates** to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under Other Registrable Interests, then you must declare the interest.

You must not take part in any discussion or vote on the matter and must not remain in the room, if you answer in the affirmative to this test:

“Where a matter affects the financial interest or well-being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest You may speak on the matter only if members of the public are also allowed to speak at the meeting.”

Otherwise, you may stay in the room, take part in the discussion and vote.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

** Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person’s quality of life, either positively or negatively, is likely to affect their wellbeing.

*** Other Registrable Interests: a) any unpaid directorships b) any Body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority c) any Body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.